

SCHEDULED MEETINGS to be held in the Multi-Purpose Room #236, second floor of the City Administration Building, 201 Spring Street:

- Monday, January 21st, 5:30 p.m. is the next Committee meetings.
 - Committee agendas will be available on Friday, January 18th, 2013.

SPRINGDALE CITY COUNCIL
REGULAR MEETING
TUESDAY, JANUARY 8TH, 2013

5:55 p.m. Pre Meeting Activities

Pledge of Allegiance
Invocation -

6:00 p.m. OFFICIAL AGENDA

1. Large Print agendas are available at the back of the room, next to the main entrance
2. Call to Order - Mayor Doug Sprouse
3. Roll Call – City Clerk Denise Pearce

Recognition of a Quorum
4. Comments from Citizens

The Council will hear brief comments from citizens during this period on issues not on the agenda. No action will be taken tonight. All comments will be taken under advisement.
5. Approval of Minutes
 - a) December minutes will be presented at the next meeting
6. Procedural Motions
 - A. Entertain Motion to read all Ordinances and Resolutions by title only.
 - B. Entertain Motion to dispense with the rule requiring that ordinances be fully and distinctly read on three (3) different days for ordinances listed on this agenda as *item numbers....10..* (Motion must be approved by two-thirds (2/3) of the council members).
7. A Resolution making a re-appointment to the Public Facilities Board of the City of Springdale. Pg's 2-4
8. A Resolution authorizing the City Attorney to begin condemnation proceedings on the property located at 5083 Dearing Road on the I-540/Don Tyson Parkway Interchange Project, presented by Ernest B. Cate, City Attorney. Pg. 5
9. A Resolution authorizing the City Attorney to begin condemnation proceedings on the property located at 5441 Dearing Road on the I-540/Don Tyson Parkway Interchange Project, presented by Ernest B. Cate, City Attorney. Pg. 6
10. An Ordinance authorizing the City Clerk to file a Clean-Up Lien for the removal of overgrown brush and debris within the City of Springdale, Arkansas, located at 1006 Christian Avenue, 2730 Lenox Court, and 2663 Lenox Court, presented by Ernest B. Cate, City Attorney. Pg's 7-21
11. A Resolution authorizing execution of a contract for building improvements at the Animal Services Department presented by Courtney Kremer, Animal Services Manager. Pg's 22-36
12. Comments from Council Members.
13. Comments from City Attorney.
14. Comments from Mayor Sprouse.
15. Adjournment.

RESOLUTION NO. _____

**A RESOLUTION MAKING A RE-APPOINTMENT
TO THE PUBLIC FACILITIES BOARD OF THE
CITY OF SPRINGDALE**

WHEREAS, the term of Rex Bailey, Seat #4 on the Public Facilities Board expires on January 31, 2013, and

WHEREAS, A.C.A. 14-137-108 provides that successors for these positions will be nominated by a majority of the Public Facilities Board and appointed by the mayor subject to confirmation of the City Council, and

WHEREAS, A.C.A. 14-137-108 also provides that if the Public Facilities Board does not provide a written list of nominations within 60 days after a vacancy occurs, the Mayor may appoint a successor member subject to confirmation of the City Council, and

WHEREAS, the Mayor has reappointed Rex Bailey to Seat #4 of the Public Facilities Board with a term expiring on January 31, 2018,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that the appointment of Rex Bailey is hereby confirmed as a board member to Seat #4 of the Public Facilities Board with a term expiring on January 31, 2018.

PASSED AND APPROVED this 8th day of January, 2013.

Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED AS TO FORM:

Ernest B. Cate, City Attorney

Springdale Public Facilities Board

P.O. Box 166
Springdale, AR 72765

November 29, 2012

Mayor Doug Sprouse
201 N. Spring Street
Springdale, AR 72764

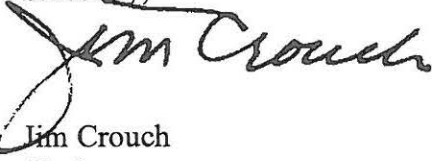
Mayor Sprouse,

As required by state statute, please accept the recommendation of the following three Springdale candidates for consideration to fill Position 4 of the Springdale Public Facilities Board. These three individuals have agreed to serve and the Board believes each is well qualified for this five-year term.

Rex Bailey
Todd Wood
Mike Luttrell

Thank you for your consideration on this matter.

Sincerely,

A handwritten signature in black ink that reads "Jim Crouch". The signature is written in a cursive style with a large, looping initial "J".

Jim Crouch
Chairman

Rose Lawrence

From: Lance Eads [lance@chamber.springdale.com]
Sent: Thursday, November 29, 2012 3:46 PM
To: Rose Lawrence; jchacon@springdalear.gov
Subject: Public Facilities Board Appointment and Burlsworth Award Lunch
Attachments: Position 4 Nomination Letter 11-12.doc

Rose,

I am attaching a letter for appointment of a position on the PFB. Rex Bailey's position is up for renewal. He would like to continue and would like the Mayor to re-appoint him but the ordinance requires 3 names be submitted so I included two others that gave the OK for them to be on the list. Please me know if the Mayor has any questions.

Also, the Burlsworth Award Banquet is Monday at lunch and the A&P has some openings at their table if the Mayor does not already have a table to set at. Just let me know.

Thanks for your help!

Lance



Lance Eads
Vice President of Economic Development
Springdale Chamber of Commerce
PO Box 166
Springdale, AR 72765
(479)872-2222 Office
(479)435-5139 Cell
lance@chamber.springdale.com

Join our social media sites!



12/5/2012

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY ATTORNEY
TO BEGIN CONDEMNATION PROCEEDINGS ON THE
PROPERTY LOCATED AT 5083 DEARING ROAD ON THE
I-540/DON TYSON PARKWAY INTERCHANGE PROJECT.**

WHEREAS, attempts at negotiating for the acquisition of necessary rights-of-way, easements and/or fee simple interest from property owner, John Sisemore and Laura Sisemore, have been unsuccessful on the project identified as the I-540/Don Tyson Parkway Interchange, AHTD Project No. 040527.

WHEREAS, it is now necessary to acquire this right-of-way, easement and/or fee simple interest by condemnation proceedings;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that the City Attorney is hereby authorized to begin condemnation proceedings to acquire the required right-of-way, easement, and/or fee simple interest on the property located at 5083 Dearing Road and owned by John Sisemore and Laura Sisemore to allow construction of the I-540/Don Tyson Parkway Interchange to proceed.

PASSED AND APPROVED this _____ day of January, 2013

Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED:



Ernest B. Cate, City Attorney

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING THE CITY ATTORNEY
TO BEGIN CONDEMNATION PROCEEDINGS ON THE
PROPERTY LOCATED AT 5441 DEARING ROAD ON THE
I-540/DON TYSON PARKWAY INTERCHANGE PROJECT.**

WHEREAS, attempts at negotiating for the acquisition of necessary rights-of-way, easements and/or fee simple interest from property owner, Victory Church NWA, Inc., have been unsuccessful on the project identified as the I-540/Don Tyson Parkway Interchange, AHTD Project No. 040527, Tracts 17 and 17E-1.

WHEREAS, it is now necessary to acquire this right-of-way, easement and/or fee simple interest by condemnation proceedings;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that the City Attorney is hereby authorized to begin condemnation proceedings to acquire the required right-of-way, easement, and/or fee simple interest on the property located at 5441 Dearing Road and owned by Victory Church NWA, Inc. to allow construction of the I-540/Don Tyson Parkway Interchange to proceed.


PASSED AND APPROVED this _____ day of January, 2013

Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED:



Ernest B. Cate, City Attorney

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING THE CITY CLERK TO FILE A CLEAN-UP LIEN FOR THE REMOVAL OF OVERGROWN BRUSH AND DEBRIS WITHIN THE CITY OF SPRINGDALE, ARKANSAS, LOCATED AT 1006 CHRISTIAN AVENUE, 2730 LENOX COURT, AND 2663 LENOX COURT.

WHEREAS, Clifford A. Napier and Glenda D. Napier are the owners of certain real property situated in Springdale, Washington County, Arkansas, more particularly described as follows:

Lot 6, Block 2, in Hillcrest Addition to the City of Springdale, Washington County, Arkansas.

LAYMAN'S DESCRIPTION: 1006 Christian Avenue
Springdale, Arkansas
PARCEL NO.: 815-22875-000

WHEREAS, Roberto Carlos Castillo is the owner of certain real property situated in Springdale, Washington County, Arkansas, more particularly described as follows:

Lot 56, The Commons Planned Unit Development, Phase IA, Springdale, Washington County, Arkansas, as shown on revised final plat record 23 at page 57.

LAYMAN'S DESCRIPTION: 2730 Lenox Court
Springdale, Arkansas
PARCEL NO.: 815-36030-000

WHEREAS, Randal Freeman is the owner of certain real property situated in Springdale, Washington County, Arkansas, more particularly described as follows:

Lot 30, Commons P.U.D. Phase IA, a subdivision to the City of Springdale, Arkansas, as shown on the revised final plat of record in plat book 23 at page 57, plat records of Washington County, Arkansas.

LAYMAN'S DESCRIPTION: 2663 Lenox Court
Springdale, Arkansas
PARCEL NO.: 815-36006-000

WHEREAS, the owner was given notice, pursuant to Ark. Code Ann. §14-54-903, of the unsightly and unsanitary conditions on the properties described above, and instructed to clean the properties in accordance with Sections 42-77 and 42-78 of the Springdale Code of Ordinances;

WHEREAS, the property owner of record did not abate the situation on these properties, and as a result, the City of Springdale was required to abate the conditions on these properties and incurred cost as follows, and as shown on the attached Exhibit 1:

\$120.00 clean-up costs and \$11.50 administrative costs – 1006 Christian Avenue
\$130.00 clean-up costs and \$5.75 administrative costs – 2730 Lenox Court
\$110.00 clean-up costs and \$17.25 administrative costs – 2663 Lenox Court

WHEREAS, the property owners have been given at least 30 days written notice of the public hearing in accordance with Ark. Code Ann. §14-54-903, as shown on the attached Exhibit 2;

WHEREAS, Ark. Code Ann. §14-54-904 authorizes the City Council to assert a clean-up lien on these properties to collect the amounts expended by the City in cleaning up these properties;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, pursuant to Ark. Code Ann. §14-54-904, the City Council certifies:

\$131.50, plus 10% for collection, to the Washington County Tax Collector to be placed on the tax books as delinquent taxes on property known as 1006 Christian Avenue, Springdale, Washington County, Arkansas as described above, and collected accordingly;

\$135.75, plus 10% for collection, to the Washington County Tax Collector to be placed on the tax books as delinquent taxes on property known as 2730 Lenox Court, Springdale, Washington County, Arkansas as described above, and collected accordingly;

\$127.25, plus 10% for collection, to the Washington County Tax Collector to be placed on the tax books as delinquent taxes on property known as 2663 Lenox, Springdale, Washington County, Arkansas as described above, and collected accordingly;

Emergency Clause. It is hereby declared that an emergency exists and this ordinance, being necessary for the preservation of the health, safety and welfare of the citizens of Springdale, Arkansas, shall be in effect immediately upon its passage and approval.

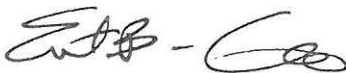
PASSED AND APPROVED this _____ day of _____, 2013.

Doug Sprouse, Mayor

ATTEST:

Denise Pearce, CITY CLERK

APPROVED AS TO FORM:



Ernest B. Cate, CITY ATTORNEY

OFFICE OF THE CITY ATTORNEY

201 SPRING STREET

SPRINGDALE, ARKANSAS 72764

PHONE (479) 756-5900

FAX (479) 750-4732

www.springdalear.gov/cosa

JEFF C. HARPER
CITY ATTORNEY

BROOKE LOCKHART
DEPUTY CITY ATTORNEY

JONATHAN D. NELSON
DEPUTY CITY ATTORNEY

TAYLOR SAMPLES
DEPUTY CITY ATTORNEY

LYNDA BELVEDRESI
CASE COORDINATOR

STEVE HELMS
INVESTIGATOR

CINDY HORLICK
ADMINISTRATIVE ASST.

December 6, 2012

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Ms. Glenda D. Napier
c/o William M. Clark, Jr.
Cypert, Crouch, Clark & Harwell
P.O. Box 1400
Springdale, AR 72765-1400

Countrywide Home Loans, Inc.
1800 Tapo Canyon Rd.
Simi Valley, CA 93063

RE: Notice of clean-up lien on property located at, 1006 Christian Ave., Springdale,
Washington County, Arkansas, Tax Parcel No. 815-22875-000

Dear Property Owner/Lienholder:

On June 4, 2012, notice was posted on property located at 1006 Christian, Springdale, Arkansas, that the property was in violation of Springdale City Ordinance 42-77 and 42-78, and needed to be remedied within seven (7) days. Notice was mailed to the owner of record that the City intended to seek a clean-up lien on this property pursuant to Ark. Code Ann. §14-54-903 if the violations were not remedied.

No action was taken by the owner to clean up the property within seven (7) business days. As a result, the City of Springdale took action to remedy the violations on the property, as is allowed by Ark. Code Ann. §14-54-903, on or about December 3, 2012. As of this date, the total costs incurred and paid by the City of Springdale to clean this property are \$120.00. I have enclosed an invoice evidencing the costs incurred and paid by the City of Springdale to clean this property. Also, in accordance with Ark. Code Ann. §14-54-903(c)(4), administrative fees may be added to the total costs incurred by the City of Springdale, which will include certified mailing fee in the amount of \$5.75 per letter and a filing fee in the amount of \$15.00 to the Washington County Circuit Court.

This is to notify you that in the event this amount is not paid to the City of Springdale on or before January 1, 2012, a hearing will be held before the Springdale City Council pursuant to Ark. Code Ann. §14-54-903 to determine the amount of the clean-up lien to which the City is entitled for cleaning up the property. The hearing will be held Tuesday, January 8, 2012, at 6:00 p.m. in the City Council Chambers at the City Administration Building, 201 Spring Street,

Springdale, Arkansas. You will be entitled to present evidence at this hearing concerning the amount of the lien the City of Springdale is claiming.

If you desire not to contest this amount, and desire not to have a hearing on the matter, please remit the total sum of \$131.50, which includes \$120.00 for cleaning up the property and \$11.50 for certified mailings to the City of Springdale by the date listed above. If you fail to pay this amount before the hearing, then an additional \$15.00 will be added for the costs of filing the ordinance with the Circuit Clerk's Office. Please provide me with a copy of any payment you make so that I will be aware of it.

If you should have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Taylor Samples". The signature is fluid and cursive, with the first name "Taylor" and last name "Samples" clearly distinguishable.

Taylor Samples
Deputy City Attorney

enclosures
TS:ch

Evans Construction and Remodeling LLC
1123 Crutcher St
Springdale, AR 72764
479-530-0801

Date
12/3/12
Invoice
12312

Job Name and Address

City of Springdale
1006 Christian Bob Nivens
Springdale, AR
Attn: Mike Chamlee

<u>Description</u>	<u>Cost</u>
Remove fence	
Mow garden spot	
Haul off water heater	
Total cost material and labor	\$120.00

Thank You
Randy

Transaction # _____
Date _____
Account # 101-0401-423.70-35
Project # _____
Invoice # 123/2
Amount 120.00
Description Law case & debris removal @
1006 Christian
Approved By Mike Chamlee
12/4/12

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<p>■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p>	<p>A. Signature <div style="display: flex; align-items: center;"> X <div style="margin-left: 10px;"> <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Addressee </div> </div> </p> <p>B. Received by (Printed Name) Brandi Edwards </p> <p>C. Date of Delivery 12-10-12 </p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No </p> <div style="text-align: center; margin-top: 10px;"> </div>
<p>1. Article Addressed to:</p> <p style="text-align: center;">Ms. Glenda D. Napier c/o William M. Clark, Jr. Cypert, Crouch, Clark & Harwell P.O. Box 1400 Springdale, AR 72765-1400</p>	<p>3. Service Type</p> <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Registered <input type="checkbox"/> Insured Mail </div> <div> <input type="checkbox"/> Express Mail <input checked="" type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> C.O.D. </div> </div> <p>4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes</p>
<p>2. Article Number (Transfer from service label) 7011 1570 0000 8219 5515</p>	
<p>PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540</p>	

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<p>■ Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.</p> <p>■ Print your name and address on the reverse so that we can return the card to you.</p> <p>■ Attach this card to the back of the mailpiece, or on the front if space permits.</p>	<p>A. Signature <div style="display: flex; align-items: center;"> X <div style="margin-left: 10px;"> <input type="checkbox"/> Agent <input checked="" type="checkbox"/> Addressee </div> </div> </p> <p>B. Received by (Printed Name) </p> <p>C. Date of Delivery </p> <p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes If YES, enter delivery address below: <input type="checkbox"/> No </p>
<p>1. Article Addressed to:</p> <p style="text-align: center;">Countrywide Home Loans, Inc. 1800 Tapo Canyon Rd. Simi Valley, CA 93063</p>	<p>3. Service Type</p> <div style="display: flex; justify-content: space-between;"> <div> <input checked="" type="checkbox"/> Certified Mail <input type="checkbox"/> Registered <input type="checkbox"/> Insured Mail </div> <div> <input type="checkbox"/> Express Mail <input checked="" type="checkbox"/> Return Receipt for Merchandise <input type="checkbox"/> C.O.D. </div> </div> <p>4. Restricted Delivery? (Extra Fee) <input type="checkbox"/> Yes</p>
<p>2. Article Number (Transfer from service label) 7011 1570 0000 8219 5522</p>	
<p>PS Form 3811, February 2004 Domestic Return Receipt 102595-02-M-1540</p>	

OFFICE OF THE CITY ATTORNEY

201 SPRING STREET

SPRINGDALE, ARKANSAS 72764

PHONE (479) 756-5900

FAX (479) 750-4732

www.springdalear.gov/cosa

JEFF C. HARPER
CITY ATTORNEY

BROOKE LOCKHART
DEPUTY CITY ATTORNEY

JONATHAN D. NELSON
DEPUTY CITY ATTORNEY

TAYLOR SAMPLES
DEPUTY CITY ATTORNEY

LYNDA BELVEDRESI
CASE COORDINATOR

STEVE HELMS
INVESTIGATOR

CINDY HORLICK
ADMINISTRATIVE ASST.

November 27, 2012

Email address:

jnelson@springdalear.gov

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Roberto Carlos Castillo
3503 Susan Place
Rogers, AR 72756

RE: Notice of clean-up lien on property located at 2730 Lenox Ct., Springdale,
Washington County, Arkansas, Tax Parcel No. 815-36030-000

Dear Mr. Castillo:

On August 17, 2012, notice was posted on property located at 2730 Lenox Ct., Springdale, Arkansas, that the property was in violation of Springdale City Ordinance 42-77 and 42-78, and needed to be remedied within seven (7) days. Notice was mailed to the owner of record on August 27, 2012, that the City intended to seek a clean-up lien on this property pursuant to Ark. Code Ann. §14-54-903 if the violations were not remedied.

No action was taken by the owner to clean up the property within seven (7) business days. As a result, the City of Springdale took action to remedy the violations on the property, as is allowed by Ark. Code Ann. §14-54-903, on or about September 11, 2012. As of this date, the total costs incurred and paid by the City of Springdale to clean this property are \$130.00. I have enclosed an invoice evidencing the costs incurred and paid by the City of Springdale to clean this property. Also, in accordance with Ark. Code Ann. §14-54-903(c)(4), administrative fees may be added to the total costs incurred by the City of Springdale, which will include certified mailing fee in the amount of \$5.75 per letter and a filing fee in the amount of \$15.00 to the Washington County Circuit Court.

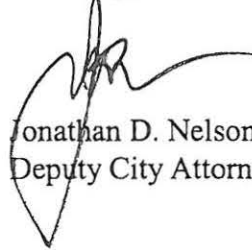
This is to notify you that in the event this amount is not paid to the City of Springdale on or before January 1, 2013, a hearing will be held before the Springdale City Council pursuant to Ark. Code Ann. §14-54-903 to determine the amount of the clean-up lien to which the City is entitled for cleaning up the property. The hearing will be held Tuesday, January 8, 2012, at 6:00 p.m. in the City Council Chambers at the City Administration Building, 201 Spring Street,

Springdale, Arkansas. You will be entitled to present evidence at this hearing concerning the amount of the lien the City of Springdale is claiming.

If you desire not to contest this amount, and desire not to have a hearing on the matter, please remit the total sum of \$135.75, which includes \$130.00 for cleaning up the property and \$5.75 for certified mailings to the City of Springdale by the date listed above. If you fail to pay this amount before the hearing, then an additional \$15.00 will be added for the costs of filing the ordinance with the Circuit Clerk's Office. Please provide me with a copy of any payment you make so that I will be aware of it.

If you should have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Nelson', is written over the typed name.

Jonathan D. Nelson
Deputy City Attorney

enclosures
JDN:ch

Green Pastures Lawn Care

306 Stan Ave.
West Fork, AR. 72774

479-903-2696

mike@gp-lc.com

Invoice

Invoice No:

67

Date

11 Sep 12

Sold To

City of Springdale
201 Spring St.
Springdale AR
72764

Description	Quantity	Rate	Amount
Initial lawn care of 2 foot tall grass, trash removal and disposal at:2730 Lenox Officer T. Haden	1.00	\$130.00	\$130.00*

Transaction # _____
Date _____
Account # 101-0403-423.70-35
Project # _____
Invoice # 67
Amount 130.00
Description lawn care + debris removal @
2730 Lenox
Approved By Mike Cline
9/18/12

Thank you for your business!

Total \$130.00

Paid \$0.00

Balance Due \$130.00

SENDER: COMPLETE THIS SECTION

- Complete Items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

**Roberto Carlos Castillo
3503 Susan Place
Rogers, AR 72756**

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X. *Maria R. Veloz* ☒ Agent ☐ Addressee

B. Received by (Printed Name)

MARIA R VELAZQUEZ

C. Date of Delivery

11-29-12

D. Is delivery address different from item 1? ☐ Yes

If YES, enter delivery address below: ☒ No

3. Service Type

☒ Certified Mail

☐ Express Mail

☐ Registered

☒ Return Receipt for Merchandise

☐ Insured Mail

☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

2. Article Number

(Transfer from service label)

7011 1570 0000 8219 5461

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

OFFICE OF THE CITY ATTORNEY

201 SPRING STREET

SPRINGDALE, ARKANSAS 72764

PHONE (479) 756-5900

FAX (479) 750-4732

www.springdalear.gov/cosa

JEFF C. HARPER
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TAYLOR SAMPLES
DEPUTY CITY ATTORNEY

LYNDA BELVEDRESI
CASE COORDINATOR

STEVE HELMS
INVESTIGATOR

CINDY HORLICK
ADMINISTRATIVE ASST.

Email Address:
tsamples@springdalear.gov

November 27, 2012

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

Randal Freeman
P.O. Box 293
Trenton, FL 32693-0293

Bank of America
9000 Southside Blvd.
Bldg. 700, File Receipt Dept.
Jacksonville, FL 32256

Bank of America
Gateway Village, 3rd Floor
Charlotte, NC 28255-0001

RE: Notice of clean-up lien on property located at 2663 Lenox Ct., Springdale, Washington County, Arkansas, Tax Parcel No. 815-36006-000

Dear Property Owner/Lienholder:

On October 12, 2012, notice was posted on property located at 2663 Lenox Ct., Springdale, Arkansas, that the property was in violation of Springdale City Ordinance 42-77 and 42-78, and needed to be remedied within seven (7) days. Notice was mailed to the owner on October 23, 2012, that the City intended to seek a clean-up lien on this property pursuant to Ark. Code Ann. §14-54-903 if the violations were not remedied.

No action was taken by the owner to clean up the property within seven (7) business days. As a result, the City of Springdale took action to remedy the violations on the property, as is allowed by Ark. Code Ann. §14-54-903, on or about November 13, 2012. As of this date, the total costs incurred and paid by the City of Springdale to clean this property are \$110.00. I have enclosed an invoice evidencing the costs incurred and paid by the City of Springdale to clean this property. Also, in accordance with Ark. Code Ann. §14-54-903(c)(4), administrative fees may be added to the total costs incurred by the City of Springdale, which will include certified mailing fee in the amount of \$5.75 per letter and a filing fee in the amount of \$15.00 to the Washington County Circuit Court.

This is to notify you that in the event this amount is not paid to the City of Springdale on or before January 1, 2013, a hearing will be held before the Springdale City Council pursuant to Ark. Code Ann.

§14-54-903 to determine the amount of the clean-up lien to which the City is entitled for cleaning up the property. The hearing will be held Tuesday, January 8, 2013, at 6:00 p.m. in the City Council Chambers at the City Administration Building, 201 Spring Street, Springdale, Arkansas. You will be entitled to present evidence at this hearing concerning the amount of the lien the City of Springdale is claiming.

If you desire not to contest this amount, and desire not to have a hearing on the matter, please remit the total sum of \$127.25, which includes \$110.00 for cleaning up the property and \$17.25 for certified mailings to the City of Springdale by the date listed above. If you fail to pay this amount before the hearing, then an additional \$15.00 will be added for the costs of filing the ordinance with the Circuit Clerk's Office. Please provide me with a copy of any payment you make so that I will be aware of it.

If you should have any questions, please let me know.

Sincerely,

A handwritten signature in black ink, appearing to read "Taylor Samples", written in a cursive style.

Taylor Samples
Deputy City Attorney

enclosures

TS:ch

Invoice

Green Pastures Lawn Care

19007 Bug Scuffle Rd.
West Fork, AR 72774

Invoice No: 119
Date: 13 Nov 2012

479-903-2696

mike@gp-lc.com

Bill To:

City of Springdale
201 Spring St.
Springdale AR
72764

Description	Quantity	Rate	Amount
Initial mow, trash removal & disposal at: 2663 Lenox Ct. Officer T. Haden	1.00	\$110.00	\$110.00*

Transaction # _____
Date _____
Account # 101-0403-423.70-35
Project # _____
Invoice # 119
Amount \$110.00
Description lawn care & debris removal @
2663 Lenox Ct.
Approved By MH
11/13/12

Thank you for your business!

Total	\$110.00
Paid	\$0.00
Balance Due	\$110.00

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Randal Freeman
P.O. Box 293
Trenton, FL 32693-0293

2. Article Number-

(Transfer from service label)

7011 1570 0000 8219 5508

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *Randal Freeman*☐ Agent☒ Addressee

B. Received by (Printed Name)

Randal C. Freeman

C. Date of Delivery

12-5-12

D. Is delivery address different from item 1?

☐ Yes

If YES, enter delivery address below:

☒ No

3. Service Type

☒ Certified Mail☐ Express Mail☐ Registered☒ Return Receipt for Merchandise☐ Insured Mail☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Bank of America
9000 Southside Blvd.
Bldg. 700, File Receipt Dept.
Jacksonville, FL 32256

2. Article Number

(Transfer from service label)

7011 1570 0000 8219 5485

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *[Signature]*☐ Agent☐ Addressee

B. Received by (Printed Name)

Dones

C. Date of Delivery

12-3-12

D. Is delivery address different from item 1?

☐ Yes

If YES, enter delivery address below:

☐ No

3. Service Type

☒ Certified Mail☐ Express Mail☐ Registered☒ Return Receipt for Merchandise☐ Insured Mail☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Bank of America
Gateway Village, 3rd Floor
Charlotte, NC 28255-0001

2. Article Number

(Transfer from service label)

7011 1570 0000 8219 5478

PS Form 3811, February 2004

Domestic Return Receipt

102595-02-M-1540

COMPLETE THIS SECTION ON DELIVERY

A. Signature

X *[Signature]*☐ Agent☐ Addressee

B. Received by (Printed Name)

[Signature]

C. Date of Delivery

12-3-12

D. Is delivery address different from item 1?

☐ Yes

If YES, enter delivery address below:

☐ No

3. Service Type

☒ Certified Mail☐ Express Mail☐ Registered☒ Return Receipt for Merchandise☐ Insured Mail☐ C.O.D.

4. Restricted Delivery? (Extra Fee)

☐ Yes

RESOLUTION NO. _____

**A RESOLUTION AUTHORIZING EXECUTION OF A
CONTRACT FOR BUILDING IMPROVEMENTS AT THE
ANIMAL SERVICES DEPARTMENT**

WHEREAS, in November of 2012 the City Council approved \$121,000.00 for building improvements at the animal shelter, and

WHEREAS, the Animal Shelter Director solicited competitive bids for these improvements, and

WHEREAS, the low bid for the improvements to the rear building was submitted by Mahan Construction in the amount of \$92,500.00, and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF SPRINGDALE, ARKANSAS, that the Mayor and City Clerk/Treasurer are hereby authorized to execute a contract with Mahan Construction for building improvements at the animal shelter in the amount of \$92,500.00.

PASSED AND APPROVED this 8th day of January, 2013.

Doug Sprouse, Mayor

ATTEST:

Denise Pearce, City Clerk

APPROVED AS TO FORM:

Ernest B. Cate, City Attorney

Cost Estimate and Bid Tabulations

Owner: **City of Springdale, Animal Servcies Building**
 Project Title: **Building Renovation Project #: CP-1211a**
 Date Issued: **Monday, December 17, 2012 8:00am**
 Bid Closing: **Friday, January 4, 2013, 1:00pm**

Contractor	<i>Evans Construction</i>	<i>Mahan Construction</i>	Dixon Contracting	Pick-It Construction	SSI, Inc.
Address	<i>1123 Crutcher</i>	<i>643 Rabbit Rdge Rd</i>	P O Box 10917	10024 N. Campbell Rd	P O Box 399
City/State	<i>Springdale</i>	<i>Bee Branch, AR</i>	Fort Smith, AR.	Fayetteville, AR	Tonitown, AR.
Zip Code	<i>72764</i>	<i>72013</i>	72917	72701	72770
Items	Bid Amount	Bid Amount	Bid Amount	Bid Amount	Bid Amount
Roof	\$ 15,000.00	\$ 10,000.00	\$ 28,400.00	\$ 13,380.00	\$ 19,600.00
Exterior cleaning	\$ 6,500.00	\$ 1,500.00	\$ 2,500.00	\$ 1,316.00	\$ 2,800.00
Exterior painting	\$ 20,400.00	\$ 6,000.00	\$ 7,500.00	\$ 5,596.00	\$ 6,000.00
Interior cleaning	\$ 4,000.00	\$ 4,000.00	\$ 3,500.00	\$ 2,414.00	\$ 4,400.00
Area A	\$ 3,200.00	\$ 3,000.00	\$ 4,000.00	\$ 6,254.00	\$ 6,400.00
Area B	\$ 9,320.00	\$ 8,500.00	\$ 9,500.00	\$ 10,643.00	\$ 10,000.00
Area C	\$ 2,920.00	\$ 4,200.00	\$ 4,500.00	\$ 7,351.00	\$ 5,800.00
Area D	\$ 7,350.00	\$ 8,000.00	\$ 12,000.00	\$ 13,606.00	\$ 11,600.00
Area's C and D	\$ 4,500.00	\$ 2,200.00	\$ 8,500.00	\$ 3,511.00	\$ 3,600.00
Area F	\$ 1,600.00	\$ 1,500.00	\$ 2,000.00	\$ 3,291.00	\$ 1,500.00
Area's E and F	\$ 9,200.00	\$ 4,800.00	\$ 12,000.00	\$ 10,204.00	\$ 11,000.00
Area G	\$ 2,500.00	\$ 5,225.00	\$ 5,000.00	\$ 7,571.00	\$ 3,200.00
Bathroom	\$ 1,500.00	\$ 2,000.00	\$ 2,000.00	\$ 1,316.00	\$ 2,700.00
Plumbing	\$ 2,300.00	\$ 3,000.00	\$ 3,000.00	\$ 3,840.00	\$ 8,500.00
Electrcial	\$ 4,500.00	\$ 6,500.00	\$ 9,500.00	\$ 8,778.00	\$ 6,400.00
HVAC	\$ 3,600.00	\$ 3,500.00	\$ 9,000.00	\$ 4,060.00	\$ 6,000.00
Interior painting	\$ 12,000.00	\$ 17,075.00	\$ 10,000.00	\$ 9,765.00	\$ 10,000.00
Ceanup Disposal	\$ -	\$ 1,500.00		\$ -	\$ -
TOTAL BID	\$ 110,390.00	\$ 92,500.00	\$ 132,900.00	\$ 112,896.00	\$ 119,500.00

Certified By:

Date:



Animal Services Building Renovation Description of Work

Owner: **City of Springdale, Arkansas**

Project Address: **321 W. Randall Wobbe Lane, Springdale, Arkansas 72764-1809**

Project: **Building Renovation** Project Number: **CP1211a** Date: **12/14/12**

Project Manager: **Don Hancock** Office PH: **(479) 750-8550** Cell PH: **(479) 263-7024**

Note: The actually project site is the building located directed behind the red brick Animal Services Building located at 321 W. Randall Wobbe

Receipt of Bids: Friday, January 4, 2013, 1:00PM

City of Springdale, 201 Spring Street, Room 236, Springdale, Arkansas 72764

The permit fee(s) for this project have been waived. All permit(s) required shall be obtained and posted on site by the required Contractors before any work begins.

A: ROOF (main building)

1. Remove the metal ridge-cap and approximately 700 square feet of metal and fiberglass roof panels from the north side and approximately 1,544 square feet from the south side.
2. Remove the 2" plumbing vent pipe and the 5" gas exhaust vent pipe from the south side these are no longer in use.
3. Install R-Loc metal roof panels manufactured by Central States Manufacturing or equal and like: 36" x 1¼", 26 gauge by 0.0185 thick Rustic-in-color. Install approximately 19 pieces 12.5' long, 14 pieces approximately 34.3' long and 6 pieces approximately 28.5' long. Pieces shorter than the specified lengths on the south side may be used as long as there is a minimum 12" overlap and the starting end is attached to a framing member.
4. All screws shall have a Rustic-in-color head, rubber washer and a minimum 1¼" long
5. Install R-Loc formed metal roof caps manufactured by Central States Manufacturing or equal and like: 36" x 36", 26 gauge by 0.0185 thick Rustic-in-color. Install approximately 20 pieces
6. Install a master pipe flashing around the plumbing vent pipe and the HVAC exhaust vent pipe
7. Install R-Loc metal rake cap manufactured by Central States Manufacturing or equal and like: 26 gauge by 0.0185 thick Rustic-in-color. Install approximately 98LF of rake cap on the west and east ends
8. Cleanout and reattach the white metal rain gutters on the northeast corner.

Roof, total labor and material cost \$ _____

B: EXTERIOR CLEANING

1. Pressure-wash all exterior metal siding, trim, rain gutters including the roof trim to remove the dirt, grime and chalk from the metal and make ready for paint.
2. Pressure-wash all exterior concrete blocks to remove all dirt and loose paints and make ready for new paint.
3. Area A: Pressure-wash the interior side of the old concrete block walls, metal walls, ceiling and steel framing members and make ready for paint

Exterior cleaning, total labor and material cost \$ _____

C: EXTERIOR PAINTING**Concrete blocks (new and old)**

1. 1st coat: Apply equal-to or like: Glidden 3100 Block Surfacers Primer Sealer
2. 2nd and any additional coats required: Apply equal-to or like: Glidden 2402 Fortis 350 100% Acrylic Satin Paint, color to match the block color of the adjacent Animal Services Building as close as possible.

Pre-painted metal siding and trim

1. 1st coat: Apply equal-to or like: Devco 4160 Tank and Structural Primer
2. 2nd and any additional coats to the metal siding: Apply Glidden 2402 Fortis 350 100% acrylic satin paint, color to be chosen by the owner
3. 2nd and any additional coats to the metal trim: Apply equal-to or like: Glidden 2402 Fortis 350 100% acrylic satin paint, color to be chosen by the owner.

New steel exterior doors and frames, color to be chosen by the owner

1. 1st coat: Apply equal-to or like: Devco 4160 Tank and Structural Primer
2. 2nd and any additional coats: Apply equal-to or like: Devco 4306 Devguard Interior/Exterior Alkyd Semi-gloss Enamel

Exterior painting, total labor and material cost \$ _____

D: INTERIOR CLEANING

1. Area B: Pressure-wash the slab (approximately 524SF), clean with a buffer and stiff bristle brush to thoroughly remove all oil, grease and grime, make ready for paint.
2. Area C: Pressure-wash the slab (approximately 240SF), clean with a buffer and stiff bristle brush to thoroughly remove all oil, grease and grime, make ready for paint. Also clean all metal wall coverings and make ready for paint.
3. Area D: Pressure-wash the metal siding, concrete block walls, slab (approximately 480SF) and the drainage canals. Also clean the slab with a buffer and stiff bristle brush to thoroughly remove all oil, grease and grime, make ready for paint.
4. Areas E and F: Pressure-wash all metal siding, concrete block walls, slab (approximately 842SF) and the drainage canals. Clean the slab with a buffer and stiff bristle brush to thoroughly remove all oil, grease and grime, make ready for paint.

Interior cleaning, total labor and material cost \$ _____

E: AREA A

1. Remove the chain-link gate and posts west end. Remove the chain-link fence and posts south side. Remove the fencing and 2" x 4" wood material from the top of the kennels. Remove the six gate post and the two interior 6' x 4' concrete block walls.
2. West and south walls: Excavate a trench for the footer approximately 2' wide by 2' deep. Place cement footer for the new walls. Install re-bar as required.
3. West wall: Construct a wall approximately 6' long and 8' high with 8" x 8" x 16" and concrete blocks; leave an opening for a 36" x 80" prehung steel door.
4. West wall: Install plumb and square a new 36" x 80" prehung steel frame/door, door shall be right-hand out-swing, pre-drilled double bore with weather stripping, threshold and three butt hinges. Door and frame shall match the existing door to the building. Install a new lockset and deadbolt with a nickel finish
5. South wall: Construct a wall approximately 11.7' long and 7.5' high with 8" x 8" x 16" concrete blocks.

Area A, total labor and material cost \$ _____

F: AREA B

1. Remove the plywood from and all 1" nominal baseboards and ceiling grid material
2. Remove the door and frame between areas B and A. Install plumb and square a new 36" x 80" prehung steel frame/door, door shall be left-hand out-swing, pre-drilled double bore with weather stripping, threshold and three butt hinges. Install a lockset and deadbolt with a nickel finish
3. Remove the door and frame between areas B and C. Install plumb and square a new 36" x 80" prehung steel frame/door, door shall be left-hand out-swing, pre-drilled double bore with weather stripping, threshold and three butt hinges. Install a lockset and deadbolt with a nickel finish
4. Remove the door and frame between areas B and E. Install plumb and square a new 36" x 80" prehung steel door, door shall be left-hand out-swing, pre-drilled double bore with weather stripping, threshold and three butt hinges. Install a lockset and deadbolt with a nickel finish
5. Construct a wall east to west and centered between the light switch and duplex receptacle on the west wall (approximately 12" from the south end of the west door), wall shall be approximately 14.2' long by 10.5' high with a 38" rough-opening 6" from the east wall; wall shall be 2" x 4" nominal material, bottom plate to be treated lumber, studs 16" on center. Install ½" drywall on both sides of the wall.
6. Install ½" drywall over the 22.5' x 8' metal wall coverings on the east wall. Tape all new seams and joints, mud all new fastener heads, seams and joints with an approved drywall compound and make ready for paint.
7. Remove and replace approximately 4SF of damaged drywall in the southwest corner
8. Patch all holes in the existing drywall including areas damaged by the removal of the baseboards.
9. Tape all new seams and joints, mud all new fastener heads, seams and joints with an approved drywall compound and make ready for paint.

10. Install a new drop ceiling grid system manufactured by Armstrong or equal and like: components to be white with a hot-dipped galvanized coating.
11. Install approximately 70 ceiling tiles manufactured by Armstrong Model 933 or equal and like: 24" x 48" acoustical textured contractor non-directional pattern ceiling tiles that reduces noise by 55%.
12. Install approximately 522sf of R-30 batt insulation on top of the new ceiling tiles.
13. Install plumb and square, a new left-hand, 36" x 80" x 1³/₈", prehung six-panel, hollow core wood door. Install a lockset manufactured by Kwikset model Tylo or equal-and-like; 2⁵/₈" x 2³/₈" x 1⁷/₈" with an antique brass finish.
14. Install 2¹/₄" finger-joint colonial casings on each side of the new door, fill all nail holes and caulk between the door frame and casings with a white paint-able, mildew resistant caulk.
15. Install approximately 124LF of 2¹/₄" finger-joint colonial baseboards in areas B, fill all nail holes and caulk between the wall and baseboards with a white paint-able, mildew resistant caulk.

Area B, total labor and material cost \$ _____

G: AREA C:

1. Remove the steel bathtub, concrete block walls on each end of the bathtub.
2. Remove the door casings, doors and frames to the bathroom, HVAC closet and area G.
3. Remove the 2¹/₄" trim and paneling from the three walls in this area.
4. Remove the gates and fence post from the cased opening between areas C and E.
5. Install ½" drywall over the exposed framing members on the north walls where the paneling was removed (walls approximately 24' x 8'). Tape all seams and joints, mud all fastener heads, seams and joints with an approved drywall compound and make ready for paint.
6. Install plumb and square, a new right-hand out-swing 36" x 80" x 1³/₈", prehung six-panel, hollow core wood door in the HVAC/HW closet opening. Install a passage lockset manufactured by Kwikset model Tylo or equal-and-like; 2⁵/₈" x 2³/₈" x 1⁷/₈" with an antique brass finish.
7. Construct a wall between this area and Area E, approximately 7.9' long and 8' high with 8" x 8" x 16" and 8" x 8" x 8" concrete blocks; leave an opening for a 36" x 80" prehung steel door beginning 8" from the west wall. Install plumb and square a new 36" x 80" prehung steel frame door, door shall be right-hand out-swing, pre-drilled double bore with weather stripping, threshold and three butt hinges. Install a lockset and deadbolt with a nickel finish

Area C, total labor and material cost \$ _____

H: AREA D

1. Area D: East wall, windows 1 and 2: Measure the finished opening width and height, order two new single slider units to fit in the openings. Remove the two aluminum units. Install the new vinyl units.

2. Remove the door and frame to the exterior. Install plumb and square a new 36" x 80" prehung steel frame door, swing shall match the swing of the door removed, pre-drilled double bore with weather stripping, threshold and three butt hinges. Install a lockset and deadbolt with a nickel finish
3. Remove all plywood, frames and fencing from the top of the kennels.
4. Remove the frame and chain-link fence protecting the two window units.
5. Remove all frames, fencing and pipe gates from the front and between kennels
6. Construct and install new galvanized pipe frames, gates and hardware on the front, top and between all kennels.
7. Install new 11.5 gauge galvanized steel chain link fence fabric to the new top frames, side frames, gates and front frames on the kennels
8. Install new 11.5 gauge galvanized steel chain link fence fabric to the frames protecting the two window units

Area D, total labor and material cost \$_____

I: AREAS C and D

1. Install a new drop-down ceiling grid system (area approximately 728SF) manufactured by Armstrong or equal and like: components to be white with a hot-dipped galvanized coating. Design to be approved by the project manager before work begins.
2. Install approximately 102 ceiling tiles manufactured by Armstrong Model 933 or equal and like: 24" x 48" acoustical textured contractor non-directional pattern ceiling tiles that reduces noise by 55%.
3. Install approximately 728SF of R-30 batt insulation on top of the new ceiling tiles.

Areas C and D, total labor and material cost \$_____

J: AREA F

1. Remove the double 36" door and frame to the exterior.
2. Install plumb and square a new double 36" x 80" prehung steel door, swing shall match the swing of door removed, pre-drilled double bore with weather stripping, threshold and three butt hinges. Install a lockset and deadbolt with a nickel finish

Area F, total labor and material cost \$_____

K: AREAS E and F

1. Remove all loose block from the south block wall, approximately 84SF. Replace all broken or cracked blocks. Re-install blocks, mortar and retool the joints.
2. Install approximately 250 square feet of Dura rock and 12" x 12" ceramic tile on the south 38' x 4' wall, west 10' x 4.2' wall and the 12' x 4.2' east wall
3. Ceiling area approximately 874SF; Install a new drop-down ceiling grid system manufactured by Armstrong or equal and like: components to be white with a hot-dipped galvanized coating. Design to be approved by the project manager before work begins.

4. Install approximately 110 ceiling tiles manufactured by Armstrong Model 933 or equal and like: 24" x 48" acoustical textured contractor non-directional pattern ceiling tiles that reduces noise by 55%.
5. Install approximately 874SF of R-30 batt insulation on top of the new ceiling tiles.
6. Remove the double 36" door and frame to the exterior. Install plumb and square a new double 36" x 80" prehung steel frame door, swing shall match the swing of the door removed, pre-drilled double bore with weather stripping, threshold and three 4½" butt hinges. Install a lockset and deadbolt with a nickel finish

Areas E and F, total labor and material cost \$ _____

L: AREA G

1. Remove the ceiling tile grids, 2¼" baseboards, trim, paneling, door casings and frame; shelving and supports, trim and paneling from inside the closet.
2. Install ½" drywall over the framing members, (total walls approximately 39' x 8'). Tape all seams and joints, mud all fastener heads, seams and joints with an approved drywall compound and make ready for paint.
3. Clean the existing sheet vinyl. Install new sheet vinyl approximately 11' x 9' and install a chrome finish transition strip in the doorway. Sheet vinyl allowance \$28.00 per square yard installed. Area G and bathroom sheet vinyl shall be the same.
4. Install plumb and square, a new right-hand out-swing 36" x 80" x 1⅜", prehung six-panel, hollow core wood door. Install a passage lockset manufactured by Kwikset model Tylo or equal-and-like; 2⅝" x 2⅜" x 1⅞" with an antique brass finish.
5. Install approximately 58LF of 2¼" finger-joint colonial casings, around the new door and baseboards, fill all nail holes and caulk between the door frame/casings and baseboards/drywall a white paint-able, mildew resistant caulk that remains flexible.
6. Install a new drop ceiling grid system manufactured by Armstrong or equal and like: components to be white with a hot-dipped galvanized coating.
7. Install approximately 15 ceiling tiles manufactured by Armstrong Model 933 or equal and like: 24" x 48" acoustical textured contractor non-directional pattern ceiling tiles that reduces noise by 55%.
8. Install approximately 128SF of R-30 batt insulation on top of the new ceiling tiles.

Area G, total labor and material cost \$ _____

M: BATHROOM

1. Remove the medicine cabinet, ceiling tile grids, 2¼" trim and paneling
2. Install ½" drywall over the framing members where the paneling was removed (approximately 20' x 8'). Tape all seams and joints, mud all fastener heads, seams and joints with an approved drywall compound and make ready for paint.
3. Clean the existing sheet vinyl. Install new sheet vinyl approximately 5'x 5' and install a chrome finish transition strip in the doorway. Sheet vinyl allowance \$25.00 per square yard installed. Bathroom and Area G sheet vinyl shall be the same.
4. Install plumb and square, a new right-hand out-swing 32" x 80" x 1⅜", prehung six-panel, hollow core wood door. Install a bath lockset manufactured by Kwikset model Tylo or equal-and-like; 2⅝" x 2⅜" x 1⅞" with an antique brass finish.

5. Install approximately 34LF of 2¼" finger-joint colonial casings, around the new door and baseboards, fill all nail holes and caulk between the door frame/casings and baseboards/drywall a white paint-able, mildew resistant caulk that remains flexible.
6. Install a new drop ceiling grid system manufactured by Armstrong or equal and like: components to be white with a hot-dipped galvanized coating.
7. Install approximately 5 ceiling tiles manufactured by Armstrong Model 933 or equal and like: 24" x 48" acoustical textured contractor non-directional pattern ceiling tiles that reduces noise by 55%.
8. Install approximately 25SF of R-30 batt insulation on top of the new ceiling tiles.

Bathroom, total labor and material cost \$ _____

N: PLUMBING

Area C

1. Cut and remove the copper water supply lines running along the walls and ceiling.
2. Install hot and cold water supply lines in the wall cavity on the east side of the bathroom door.
3. Install hot and cold water hose bibs on the south bathroom wall in this area
4. Remove the gas line form the heater hanging from the ceiling and cap the line.
5. Remove the heater and supports

Area G

1. Install hot and cold water supply lines, washer box and drain lines and hot and water hose bibs in the east wall cavity.
2. Cut a hole in the north wall and install a dryer vent.

Bathroom

1. Remove the wall hung lavatory, p-trap and supply risers. Install a new white wall hung lavatory, p-trap, supply risers and chrome finish single handle faucet.
2. Remove the 3.5 gallon per flush toilet unit. Install a new wax ring; water closet manufactured by American Standard Cadet 3 or equal and like: white, vitreous china, 1.28 gallon per flush, 3" flush valve, elongated bowl with tank and lid and white, solid plastic seat with lid.

Plumbing, total labor and material cost \$ _____

O: ELECTRICAL

Area B

1. Remove the four 8' fluorescent light fixtures
2. Install a box and wiring in the south side of the new wall to control the lights in the large section of area B.
3. Install a white light switch with face plate and three new white 8' two tube light fixtures with covers in the large section of area B.
4. Install one new white 8' two tube light fixture with cover in the small section of area B, the light switch at the entry door shall control this light.
5. Install wire caps and a blank cover over the box in the west wall above the ceiling grids.

Area C

1. Remove the 220 volt receptacle, wiring and conduit
2. Remove the wiring from the ceiling heater to the panel box.
3. Remove the two 8' fluorescent light fixtures
4. Install two new white 8' two tube light fixtures with covers.

Area D

1. Remove the three 8' fluorescent light fixtures
2. Install six new white 8' two tube light fixtures with covers.

Areas E and F

1. Remove the eight 8' fluorescent light fixtures
2. Install eight new white 8' two tube light fixtures with covers.

Area G

1. Install a box, 220 wiring and dryer receptacle with face plate in the closet
2. Install a box, 110 wiring and duplex receptacle with face plate in the closet for a washing machine
3. Remove the 4' fluorescent light fixture and install a new white 4' two tube light fixture with cover.

Bathroom

1. Remove the broken light fixture and install an electrical vent/light unit in the ceiling
2. Remove the electrical wall vent and wiring

Electrical, total labor and material cost \$_____

P: HVAC

1. Area B: Remove the flexible duct work. Install rigid insulated duct work and two new white diffusers
2. Bathroom: Remove the flexible duct work. Install rigid insulated duct work and a new white diffuser
3. Areas C and D: Install rigid and/or flexible insulated duct work from the air duct in area D to areas E and F. Install new white diffusers.
4. Area G: Install rigid insulated duct work and a new white diffuser

HVAC, total labor and material cost \$_____

Q: INTERIOR PAINTING

1. **Concrete blocks:** Areas C, D, E and F: Prime and paint all new and old CMU blocks in these areas, color shall be chosen by the owner
 - a. 1st coat: Apply equal-to or like: Zinnser 01820 All Prime Interior Alkyd Oil Primer Under-coater
 - b. 2nd and additional coats required: Apply equal-to or like: Devoe 4408 TRU-GLAZE WB Gloss Epoxy Coating
2. **Pre-painted metal siding and trim:** Areas C, D, E and F: Prime and paint all new metal siding and trim, color shall be chosen by the owner
 - a. 1st coat: Apply equal-to or like: Devoe 4160 Tank and Structural Primer (tint to half shade of topcoat)

- b. 2nd and additional coats required: Apply equal-to or like: Devoe 4306 Devguard Interior Alkyd Semi-gloss Enamel
- 3. **Steel doors/frames and exposed steel:** Areas A, B, C, D, E and F: Prime and paint all new steel doors and exposed steel in these areas, color chosen by the owner
 - a. 1st coat: Apply equal-to or like: Devoe 4160 Tank and Structural Primer
 - b. 2nd and additional coats required: Apply equal-to or like: Devoe 4306 Devguard Interior/Exterior Alkyd Semi-gloss Enamel
- 4. **Drywall:** Areas B, C, G and Bathroom: Prime and paint all new drywall in these areas, color shall be chosen by the owner
 - a. 1st coat: Apply equal-to or like: Glidden 1000 Hi Hide Drywall Primer
 - b. 2nd and additional coats required: Apply equal-to or like: Glidden 1416 Ultra Hide Semi-gloss Latex Enamel
- 5. **Baseboards, door casings and new wood doors:** Areas B, C, G and Bathroom: Prime and paint all new wood doors/frames, door casings and baseboards in these areas with:
 - a. 1st coat: Apply equal-to or like: WHITE interior latex primer
 - b. 2nd and additional coats required: Apply equal-to or like: semi-gloss WHITE Latex trim paint

Interior painting, total labor and material cost \$ _____

R: CLEANUP AND DISPOSAL:

- 1. Run a magnetic rake over the area around the building to pick up all old and new metal and fastening devices.
- 2. All paper and cardboard material related to this Description of Work and any Change Order(s) shall be recycled by the Contractor(s).
- 3. All non-recyclable packaging and construction material related to this Description of Work and any Change Order(s) shall be removed from the property by the Contractor(s) and deposited in a legal land-fill.
- 4. All old, used and new scrap metal material related to this Description of Work and any Change Order(s) will be left on site to be recycled.

S: GENERAL CONDITIONS

- 1. All material shall be installed according to each manufacturer's installation recommendations and building code requirements.
- 2. Any substitution of the specified material may be used if the substitution is equal-to or greater-than the specified material. Substitutions must be approved by the project manager prior to delivery.
- 3. Coordination of any tradesman and all arrangements pertaining to permits and inspections required by the City of Springdale are the responsibility of the contractor.
- 4. All work shall be performed in a workmanlike manner; according to common construction practices and codes adopted by the City of Springdale.

5. Any work or materials which are not directly noted in the Description of Work but, necessary for the proper carrying-out of the obvious intentions thereof, are to be understood as implied work and will be provided for by the contractor as fully as if specifically described and drawn.
6. All electrical work shall be performed by an Arkansas State Licensed Electrical Contractor and with adherence to the current National Electrical Codes adopted by the City of Springdale.
7. All plumbing work shall be performed by an Arkansas State Licensed Plumbing Contractor and with adherence to the current Arkansas State Plumbing Code adopted by the City of Springdale
8. All Heating, Ventilation, & Air Conditioning work shall be performed by an Arkansas State Licensed Heating-Ventilation-Air Conditioning Contractor and with adherence to the current Heating-Ventilation-Air Conditioning Codes and all current codes adopted by the City of Springdale
9. All gas work shall be performed by an Arkansas State Licensed Plumbing or Gas Contractor and with adherence to the current Arkansas Sate gas Code and all current codes adopted by the City of Springdale

END OF SPECIFICATIONS

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CONTRACTOR'S CERTIFICATIONS

Upon signing this Bid, the bidder certifies that they have inspected the property, understand the extent and character of the work to be completed, read and agree to the requirements set forth in this Description of Work bid proposal, including specifications, terms and general conditions, and pertinent information regarding the articles being bid on, and agree to furnish these articles at the prices stated. I accept this "Description of Work". I understand that no other work will be performed without the express written approval of the Project Manager. Any additional work that may be required for structural integrity or building code considerations related to this approved "Description of Work" will be submitted in writing and approved before commencing the work. I understand that I will not be paid for any unapproved additions to this project. **I propose to furnish all labor, material and equipment necessary to accomplish this Description of Work at the address above for the sum of**

\$ _____

Written amount: _____

Name of Firm: _____

Street address or P O Box # _____

City / State/ Zip Code _____

Office Phone Number: _____ Cell Phone Number: _____

E-mail address (optional): _____

Printed Name _____

Signature: _____ Date _____

Title _____

Name of Firm's Insurance Company: _____

Phone number: _____

This entire original Description of Work in its completed form must be returned to the Project Manager's office in a sealed envelope marked with the project number and contractor's name on or before the bid closing date and time.

